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| MEETING DETAILS | |
| **Date and time:** | 9.30am to 2.30pm Friday 14 August 2015 |
| **Venue:** | Conference Room 3, Manukau Super Clinic, 901 Great South Road, Manurewa |

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| Committee Members | |
| Murray Leikis (Chairperson), Michael Papesch, Rachael Walker, Tonya Kara, Kay McLaughlin, Fredric Doss, Jo-Anne Deane, John Schollum, Ian Dittmer, Chris Hood, Nick Cross, Max Reid, Annette Pack | | | |
| **Apologies** | | Ian Dittmer, Jo-Anne Deane, Michael Papesch, Rachael Walker | |
| **By Invitation** | | Wing Cheuk Chan (Public Health Physician) 10.30am Presentation and Charles Blanch, Director, EMT, MOH 1.30pm Presentation | |
| **Minutes Taken By** | | Prue Fieldes | |

| **No.** | Item | | Discussion/Action | | **Responsibility** |
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| Minutes | | | | | | |
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| 1 | Review of the Board minutes recorded at the previous meeting held on **8 May 2015,** and subsequent correspondence | The previous NRAB minutes were taken as true by Chris Hood and seconded by Tonya Kara. | | **Chris Hood/ Tonya Kara** | |
| 2 | Review of the action points recorded on **8 May 2015 – Open Discussion** | Murray has assisted in a service credentialing of the Palmerston North Renal Service. Final reports are being written up but overall the service is highly regarded by the DHB staff with excellent links with primary care. The biggest area of concern is overcrowded facilities and provision of services to the Whanganui DHB.  Other action points covered by business items below. | | **Murray Leikis** | |
| 3 | Review of the public version of NRAB minutes from the meeting held on **8 May 2015** | Decision made that good practise is to have only one set of minutes which can be publically disseminated. Consensus was that we shall only have one version going forward. | |  | |

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| Regional Roundup | | | | | | |
| 4 | Northern  Waikato  Central  Southern | There have been a number of vacancies for Renal SMOs advertised or filled at Auckland (0.7FTE) Waitemata (1FTE) vacancy and Middlemore (2 x 0.5FTE). A replacement is also sought at Starship Children’s Hospital.  Jenny Walker has emailed expressing concern about dialysis equipment supplies from Fresenius Medical Care. They have not been able to maintain supplies of the contracted dialysis filters and there is concern they would not be able to supply enough in a disaster situation.  Comments from the committee were that tall the companies have had supply issues from time to time, sometimes due to local factors, sometimes due to international factors. This issue was felt best dealt with by the procurement team at the DHB level as a contractual issue and therefore did not need a letter from the NRAB.  Nothing reported.  Palmerston North has gone through an internal credentialing process.  Christchurch patients have had issues raised with collection of medical waste products from Home Dialysis patients. The local Council are not happy with plastic Medical Waste going into Recycling Bins and the general bins are not big enough to take all the rubbish. Discussions are ongoing between the Council and DHB over solutions such as provision of larger or extra bins. Nick Cross with investigate what other units do and if required Murray will write a letter of support indicating our view that the Council have the responsibility to pick up the waste. | | | **Murray Leikis/ Nick Cross** |
| New Business | | | | | | |
| 5. | NRAB Structure, Composition, and Function | Annette Pack, Portfolio Manager at National Health Board – MOH representative was welcomed on to the Committee.    On attached Terms of Reference documents “Transplantation” to be moved to “Professional Body”.  Janine Cochrane has resigned from Board due to a role change and time commitments. Requests for interested persons to replace Janine on the NRAB was sought from all renal services with 2 nominations put forward. Both were considered as very experienced and favourable candidates with good CVs. A vote was held in favour of Kimberley Reimers from Canterbury District Health Board. Murray Leikis to notify her and invite her to the next meeting. Murray Leikis to notify the unsuccessful candidate and also note that we would welcome her application again when the next manager position comes up on the NRAB.    Michael Papesch’s term comes to an end at end of this year as the consumer representative. KHNZ will assist in finding a new person and Max Reid to put on the KHNZ September agenda.  Fredric Doss’s term also finishes at end of 2015. If he maintains his role as chair of the Board of Dialysis Practice he has agreed to stay on the NRAB. If there is a new chair they will join the NRAB in the ex officio role.  John Schollum’s first term finishes at end of 2015 and he has indicated that he would like to take up the opportunity to serve a second term and thereby provide continuity. | | | **Murray Leikis**  **Max Reid**  **John Schollum** |
| General | | | | | | |
| 6 | NZ Chapter of the ANZSN | ANZSN ASM meeting coming up in Canberra in September. The ANZSN is continuing to formalise it subcommittees and tidying up terms of reference for these. The ANZSN would like to establish formal TORs for the NZ Chapter. An alternative would be a formal link between the NRAB and ANZSN. General discussion was that this was a matter for ANZSN and the NZ Chapter and not the NRAB although noting that the Chair of the NZ Chapter sits on the NRAB. Murray Leikis will be attending the next ANZSN council meeting in September and will propose a modified TOR for the NZ Chapter which acknowledges the lack of a committee and is inclusive of all members in an annual business meeting.  The NZ Chapter annual meeting is planned for Wellington 15/16 October. | | | **Murray Leikis** |
| 7 | Nephrology Advanced Training | This is slowly progressing. 5 trainees to be selected each year. NZ SAC continues to work on details for commencement next year. | | | **Murray Leikis** |
| 8 | Tier 2 document update | No update available for this meeting. Tonya Kara will continue to progress revision while Ian Dittmer is on sabbatical. Once draft done Murray Leikis will forward to renal units for review then Jane Craven at MOH for approval. | | | **Tonya Kara**  **Murray Leikis** |
| 9 | PTAC Nephrology subcommittee  And Medicines | PHARMAC have sent out a consultation document for the Clinicians Renal Vit Tablet. This will potentially have one tablet replacing the usual 3-4 vitamins used in dialysis patients. Murray Leikis to write a letter of support for it from the NRAB as it will reduce the pill burden and prescription costs for our patients.  Chris Hood has had further discussion with HDEC about using Metformin in Renal Failure patients. Whilst not through tot be necessary, he will apply for their approval to proceed. Nick Cross happy to provide liaison with the Christchurch laboratory for the Metformin assay. | | | **Murray Leikis**  **Chris Hood/ Nick Cross** |
| 10 | Vaccination Schedule | Tonya Kara has been progressing the renal vaccine recommendations. There is current work going on developing a patient leaflet and getting staff to vaccinators training courses. It seems that all paediatric vaccines are now available for adults. Tonya Kara will discuss this further at the October NZRG meeting and will forward documents to all. There has been positive support from PHARMAC and final documents will be published on the website. Tonya thanked for all her good work on this. | | | **Tonya Kara** |
| CKD | | | | | | |
| 11 | CKD pilots / Symposium / National Strategy – | CKD Consensus document is rolling out across DHB’s, however, there is a hiatus with Waikato. Whilst there have been nationally agreed referral criteria guidelines it seems that individual DHBs have different views on referrals dependent on their local models of care. For example, Palmerston North see people late into Stage 4 and Waikato want to see people early. What has been agreed to before in regards to Referral does not need to be changed and BPAC will work with local renal services to suit needs although it needs to be recognised that GPs will have access to national guidelines. | | | **Murray Leikis** |
| 12 | RRT Access in NZ | Some further adjustments are still required to make the document clear and unambiguous. This apples particularly around the wording of home based therapies and rights to choose. Murray Leikis has sought advice from the medical council on the issue of whether dialysis must be offered should a patient request it. The section on screening tools will be removed and the Paediatric section left in.  Murray Leikis to make revisions and circulate before wider consultation. | | | **Murray Leikis** |
| Dialysis | | | | | | |
| 13 | Holiday Dialysis | Recent cases of New Zealanders begin asked for payment for dialysis in Queensland public hospitals was raised. Murray Leikis has looked again at patient entitlements along with information on the MOH website. The website information has now been amended with “free dialysis in Australia” taken off as New Zealanders are not entitled to free dialysis in the chronic setting even though it has usually been provided and vice versa. Murray Leikis to bring this to the attention of the ANZSN to see if any agreements can be reached between Australia and New Zealand. KHNZ also interested in following this up.  KHNZ are looking at Caravan and Holiday Homes and value of putting money into patient holiday dialysis/holiday homes. There is a portable bus available in Australia for holiday treatments for up 8 New Zealand or Australian patients which moves from one State for one week and following week onto another State. | | | **Murray Leikis**  **Max Reid** |
| 14 | PD Registry Update / PDOPPS update | Nothing new to report. | | |  |
| 15 | Disaster Planning, patient and service preparedness | Charles Blanch, Director, Emergency Management Team, MOH, presented at 1.30pm. He outlined the systems they have to coordinate disaster management with groups such as the Police and Civil Defence linked in. ICUs already use their data systems. They can give a secure electronic library to all our disaster plan documents and give our group access to the database. Kay McLaughlan will work with Charles to progress this and was thanked for pulling all of this together. | | | **Kay McLaughlan** |
| 16 | Health Alliance Contracts | Jenny Walker sent email re concerned about Health Alliance contracts and that the process may not be fair to all. Murray Leikis has asked her for specific concerns but she has not got back to him yet. It is understood that the new national contracts will be looking at basic items needed as for big stock items there is value in having large volume across the country. Individual units will then still be able to add additional items to their local contracts. There will be broad representation across the countries renal units to determine what is requested next year. Fredric Doss is also happy to be involved in this process. | | | **Murray Leikis**  **Fredric Doss** |
| Transplant | | | | | | |
| 17. | National Tx activity | For the first half of this year there have been 72 transplants in New Zealand, 40 of which were deceased donors and 32 living donors. There appears to have been an increased focus on transplants in DHB’s and there is good work being done by Organ Donation. | | | **Nick Cross** |
| 18. | Kidney Exchange | Nick Cross and Ian Dittmer are continuing to work on this, particularly focussing on clinical issues. There continue to be discussions between New Zealand and Australia Kidney Exchange with both sides keen to join together. Key issues being discussed are “Whom is responsible for donors?”, donor workup protocols such as needs for cancer screening and flexibility over timing of operations. There has been good progress and Nick Cross will consult the NZ units on suggested changes. Note was made of the MOH support for this action and the progress being made working towards a joint programme operating in the next 12 months. Discussions need to be starting in the NZ transplanting units over access to theatre time and space to facilitate timely exchanges between Australia and New Zealand. Australia suggests transplants to be done within 3 months from allocation.  Currently, there are 25 pairs in NZ Kidney Exchange. | | | **Nick Cross/ Ian Dittmer** |
| 19 | National Renal Transplant Service. | The Living Donor private member bill has been selected for debate in parliament. This proposes reimbursement of 80% of wages for up to 12 weeks. The NRAB would support 100% so no loss of income is incurred. Nick Cross will write a submission from the national transplant service. Max Reid indicated that KHNZ will also be doing a submission and will keep the NRAB up to date with the bill’s progress, to allow any other member of the nephrology community the opportunity to make a submission.  The National health Board is working on a review of deceased donor transplants. This is being backed by the health Minister, with Paula Martin leading the project for the NHB. Report should be ready by 31/3/16.  The National Renal Transplant Service is working on policies that should be able to go on the website. Work continues in the area of quality improvement. Currently the performance areas are achieving transplant operation within 4 months of final workup and proportions of pre-emptive transplants. | | | **Nick Cross**  **Annette Pack**  **Max Reid**  **Murray Leikis** |
| **Standard Report Updates** | | | | | |
| 20 | Report on Kidney Health New Zealand | Kidney Health NZ is working with BPAC to help facilitate education of the primary care sector regarding chronic kidney disease. Max Reid will put a draft submission up on website re Chris Bishops Private Members Bill.  KHNZ has had meetings with Palmerston North and Wanganui regarding provision of services in the region. There are concerns with the facilities and Palmerston North and the provision of services for Wanganui patients. The long term plan for shard services between Wanganui and Palmerston North is not currently clear. Max has written to the Wanganui CEO.  There has been a second production run of the end stage renal disease treatment USB resources. This has been getting wide use as a Training device.  Holiday Dialysis costs in Australia issues are being looked at.  Processes around the KHNZ limited research funds are being revisited. New priorities and protocols have been identified and will be available on the KHNZ website. | | | **Max Reid** |
| 21 | Subcommittee reports  1. Standards & Audits  2. RSA / Nursing Interest Group  3. NZ Board of Dialysis  Practice | 2012/2013 Report is complete and available on the NRAB website. Tonya Kara and Suetonia Palmer have put in an enormous amount of work for this. Nick Cross will is going to ANZDATA Steering Meeting on behalf of the NRAB. Concerns have been raised regarding ANZDATA consent process particularly for children transitioning to adult services. There is also a need to look at the consent form/information sheet from NZ point of view which should have some level of approval by a National Body with Maori and Pacific Island input. Murray to meet with Tonya and Suetonia in October before NZRG meeting. ANZDATA contract with the MOH expires next year; changes could be linked to this.  The Website has been updated and there are 1300 members. The next RSA Conference is in June on the Gold Coast with the NZ branch meeting in Wellington in October.  John Collins is resigning from Dialysis Board of Practice. Murray Leikis to send email to NZRG members for EOI to replace him. Interest to be sent to Fredric Doss. Fredric thanked for continuing to remain for another term on the NRAB.  Next NZBDP teleconference in May 2016.  All of the MIT graduates were successful and 3 of them are now employed. In the next 6 months the course will be reviewed. The course will also run outside of Auckland; in Hawkes Bay and Christchurch and later extend to Melbourne. | | | **Tonya Kara**  **Suetonia Palmer**  **Murray Leikis**  **Kay McLaughlin/**  **Rachael Walker**  **Fredric Doss** |
| 22 | Ministry of Health | Murray wrote to MOH to consider CKD as part of the national health strategy. Consultation timeframe was very short and no response is expected for the submission. | | | **Murray Leikis** |
| **Other Business** | | | | | |
| 23 | New Work Streams for 2015 | Home dialysis numbers  Power and water payments  Workforce | | | **Everyone** |
| Presentation | | | | | | |
| 24 | Wing Cheuk Chan (Public Health Physician) 10.30am Presentation | Presentation by Wing Cheuk Chan on use of currently available data to study prevalence of kidney disease and ability to map future needs. Chris Hood to set up meeting with John Collins, Primary Care and CKD group to make decisions on what is desired as outcomes from this project, what could be published, what is the process to access the resources Wing has available. Ideally national results would be desired, currently only Auckland has been looked at due to database limitations. Need to get MOH long-term conditions team involved and the BPAC team. Funding avenues will need to be pursued but we need to be wary of commercial interest in the information. Is there a way of integrating a clinical trial using the data? Kidney Health NZ expressed an interest in helping. | | | **Chris Hood/ Murray Leikis** |
| Next Meeting:- Manukau Super Clinic, 901 Great South Road, Manurewa | | | | | | |
| Date: Friday 20 November 2015 | | | Time: 9.30am | **Venue:** TBC – probably Wellington | |