

Graduation Project Timeline

2016-2017

Friday, April 1, 2016 – Informational meeting for all juniors in the auditorium.

Friday, April 15, 2016 – Juniors will choose a high school mentor through a lottery system during period 7. Community mentors will be needed for Community Service and Project Based Projects. If a student is absent during this day, a mentor will be chosen for the student.

Thursday, May 5, 2016 – Submit a typed print-out of your project contract, community mentor agreement, and plan of action to your faculty mentor for his/her signature. (Forms 1, 2, 3) Turn forms into your Junior English Teacher. Forms must be approved and submitted before the student can begin his/her project.

A five (5) point deduction will be taken for all late submissions. (Forms 1, 2, 3)

Monday, May 9 – Friday, May 13, 2016 – Evaluation of all graduation projects by the Graduation Project Committee. If student is not contacted by Friday, May 13th, the project is approved and he/she may begin.

Wednesday, May 25, 2016 – Last date for all rejected topics to be revised and resubmitted.

May 16, 2016 – June 3, 2016 – Meeting with high school mentor. (Form 4) If there are any unforeseen circumstances that require a change in the plan of action, the student must have committee approval and make necessary written adjustments. (Form 2)

September 6, 2016 – December 21, 2016 - Meeting with high school mentor. (Form 5) If there are any unforeseen circumstances that require a change in the plan of action, the student must have committee approval and make necessary written adjustments. (Form 2)

Tentative Outline for papers:

September 9, 2016 – Review expectations, overview of topics

September 16, 2016 – Review MLA format

September 23, 2016 – Research and locate quality sources

September 30, 2016 – Sources due; highlighting quality information

October 7, 2016 – Review outlining; create an outline

October 14, 2016 – Create works cited list

October 21, 2016 – Review citation format and when to cite

October 28, 2016 – Time given to write rough draft

November 4, 2016 – Last day to draft paper in class

November 7, 2016 – Rough draft due to English Teacher

*** You will receive a grade for the paper in your English class.**

Monday, November 21, 2016 – PAPER SUBMISSION and review of research paper by the graduation committee. **Paper MUST be 4-6 pages. Students should turn in their research papers, works cited, and copy of all highlighted sources in the provided folder.**

A five (5) point deduction will be taken for all late submissions and incomplete folders.

Please submit the folder to your English teacher who will forward it to the graduation project committee.*

If paper isn't turned in at this time, student must now write a 6-8 page paper on a topic chosen by the committee.

Monday, January 2, 2017 – Monday, February 6, 2017 – The third mentor meeting should occur. (Form 6)

Thursday, March 2, 2017 – Turn in all documentation, **reflection paper**, mentor(s) evaluations and meeting forms to your senior English teacher. (Forms 4, 5, 6, 7, 8, 9, 10)

A ten (10) point deduction will be taken for all late submissions.*

Thursday, March 16, 2017 – All seniors must be present from 6:30 P.M. to 8:00 PM for the senior showcase.

Friday, March 17, 2017 – Graduation project interviews will occur.

A fifteen (15) point deduction will be taken for all unexcused absences on the day of the scheduled interview.*

May 3, 2017 – Deadline for all second interviews. Any student who still does not successfully complete his/her project by this date will not participate in graduation exercises. If necessary, a third interview will be scheduled after June 10th.

Additional papers/forms are available at <http://www.lake-lehman.k12.pa.us> under the senior high-student links section.

Dates are subject to change due to unforeseen circumstances.

When the 2016 - 2017 school calendar is released by the school board, the above dates will be finalized.

*** If deadlines are not met, the student will be placed on the academically ineligible list.**